



Kansas State School for the Blind

1100 State Ave.
Kansas City, KS 66102
913-305-3015
www.kssb.net

KANSAS STATE SCHOOL FOR THE BLIND

**** JOB OPENING ANNOUNCEMENT ****

POSITION TITLE: Instructional Assistant (Overnight Student Residence)

SALARY: Hourly rate of pay dependent on qualifications, certifications and experience.
Excellent Benefits.

For hours worked between 5pm and 7 am, additional \$0.50 per hour, Shift Differential pay applies

SCHEDULE: Sunday night thru Friday Morning (11:00 PM to 7:00AM)

EMPLOYMENT DATE: Open Until Filled

JOB DESCRIPTION: (Brief Synopsis-full description upon request) Work Schedule follows School Calendar Year. This Position performs any combination of instructional and vocational tasks to work with students in small groups to promote the acquisition of daily living, transition, and Expanded Core Curriculum skills established by the State of Kansas, the Kansas State School for the Blind, and directives of lead supervisor and/or manager.

Duties may include: Monitor the students' whereabouts, know where assigned students are at all times, and check on them regularly; follow discipline procedures in a positive manner consistent with school and dorm policy; communicate in an effective and appropriate manner as often as necessary with students, parents, KSD staff, and supervisors; supervise students to provide for their safety, health, and well-being; teach students daily living skills and motivate students to achieve the highest possible level of independence. Perform other duties as assigned.

MINIMUM REQUIREMENTS: High School Diploma or G.E.D is Required. The ability to communicate effectively and work cooperatively in a school environment.

(Intervener Certification or additional college credits ,or degrees preferred.)

SPECIAL REQUIREMENTS: Upon offer of employment background checks will be conducted via the KS Bureau of Investigation, KS Dept. of SRS/Children and Family Services and Backgrounds Plus. Also a Tuberculosis test & Health Certificate must be passed upon offer of employment (cost borne by employee).

CONTACT: Tom Burdolski, Human Resources Office; Kansas State School for the Blind;
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Veterans Preference Eligible
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