**\*\*\*\* JOB OPENING ANNOUNCEMENT \*\*\*\***

**Kansas School for the Blind**

**POSITION TITLE: Food Service Supervisor**

**SALARY:**  Starting at $14.00 per hour depending on experience. Unclassified position. Excellent benefit.

**SCHEDULE:** Mon – Fri Shift: 6:00 am – 3:00 pm

**EMPLOYMENT DATE**: Immediately

**JOB DESCRIPTION: (Synopsis, full position description upon request)** Reviews all menus, preparing food according to recipes and regulations. Prepares all special diets, as needed, to ensure that Doctor’s orders are followed and that students receive required meal components. Supervises and assists with serving of meals, assuring that meals are served on time. Supervises food service workers while performing a variety of cooking and food preparation tasks. Sanitary conditions of the kitchen must be maintained by everyone in the kitchen. Instructs and directs in all levels of cooking and dining area under the guidance of the Director of Food Services. Other duties as assigned.

**MINIMUM REQUIREMENTS:** High School Diploma or GED. Training in food safety, sanitation, and in the operation of dishwashing equipment. Ability to write legibly read and understands written and oral directives. Three years experience working in Food Service and one year in management of a Food Service Unit is preferred. Previous cooking experience of at least one year required.

**SPECIAL REQUIREMENTS:** Upon offer of employment a background check will be conducted via the KS Bureau of Investigation, Backgrounds Plus consents, Kansas Department of Children and Family Services, the Dru Sjodin National Sex Offender Public Website and Work Reference consent. Also a Tuberculosis test & Health Certificate must be passed upon offer of employment (cost borne by employee).

**APPLICATION DEADLINE:** Open Until Filled. Send resume and copies of all college transcripts. For consideration request an official KSSB application or go to our website and submit application for KSSB review.

**CONTACT:**  Tom Burdolski, Human Resources Office; 913-305-3004;

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**TOBACCO FREE CAMPUS**

**KSD AND KSSB EMBRACE DIVERSITY**

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