**KANSAS STATE SCHOOL FOR THE BLIND**

**\*\*\*\* JOB OPENING ANNOUNCEMENT \*\*\*\***

**POSITION TITLE: Instructional Assistant**

**SALARY: Hourly rate: Starting at $10.49 per hour, depending on Qualifications, Certifications and Experience.**

 **Excellent Benefits.**

**SCHEDULE: Mon-Thur. 7:00 am- 3:15pm;**

 **Fri 7:00 am – 2:00pm**

**EMPLOYMENT DATE: Open Until Filled**

**JOB DESCRIPTION**: (Brief Synopsis-full description upon request) Work Schedule follows School Calendar Year. This Position performs any combination of instructional and vocational tasks to work with students in small groups to promote the acquisition of daily living, transition, and Expanded Core Curriculum skills established by the State of Kansas, the Kansas State School for the Blind, and directives of lead supervisor and/or manager. Perform other duties as assigned.

**MINIMUM REQUIREMENTS:** High School Diploma or G.E.D and 48 credit hours at an institution of higher education **OR** Associate’s Degree. The ability to communicate effectively and work cooperatively in a school environment.

**SPECIAL REQUIREMENTS:** Upon offer of employment background checks will be conducted via the KS Bureau of Investigation, KS Dept. of SRS/Children and Family Services and Backgrounds Plus. Also a Tuberculosis test & Health Certificate must be passed upon offer of employment (cost borne by employee).

**CONTACT:** Tom Burdolski, Human Resources Office; Kansas State School for the Blind;

Phone: 913/305-3004 , E-mail: tburdolski@kssdb.org

**An Equal Employment/Educational Opportunities Agency**

**Veterans Preference Eligible**

**“KSSDB Embraces Diversity”**

 **Posted: 2/1/2019**